Registration and Tuition Policy and Procedure

Procedure:

1. Complete Registration Application.
2. Pay the non-refundable/non-transferable $100 application fee. Application fees may be paid electronically utilizing the Pay Online feature found on our website. You may also mail a check or hand-deliver it to the Small Wonders Preschool locked drop box located at 1900 Westfall Road, Rochester NY 14618.
3. Small Wonders Preschool will contact you to confirm your placement. Should your application be accepted, you will receive a contract to sign and make the $200 tuition deposit to secure your child's spot at SWP. The deposit will be applied to your annual tuition.

Schedule:

November 15th - Application period opens for currently enrolled families

December 1st - Application period opens for general public

February 1st - Registration Confirmations are sent to families and tuition deposits may be made to reserve your spot

April 1st - Contracts and tuition deposits due

August 1st - Medical Forms and Immunization Records are due

Tuition for 5-day 4-year-old program, M-F 9:00 am-12:00 pm:

*Tuition Deposit	*Total Annual Tuition / *Net Annual Amount	*Net Monthly Amount
$200	$4,430 / $4,230	$470

Tuition for 3-day 3-year-old program, T, W, TH 9:00 am-12:00 pm:

*Tuition Deposit	*Total Annual Tuition / *Net Annual Amount	*Net Monthly Amount
$200	$2,540 / $2,340	$260

*The registration application fee of $100 is not applied to the annual tuition rates. The registration application fee covers administrative costs. The tuition deposit of $200 will be applied to yearly tuition and will reserve your child's spot at Small Wonders Preschool.

Tuition Payment Options

A. Tuition may be paid in full by September 1 at the rate of **$4230(4s) / $2,340(3s)**

B. Tuition may be paid monthly at the rate of **$470(4s) / $260(3s)**

Monthly payments are due on the first day of the month,
September-May for a total of 9 payments

* Tuition not received by the 5th day of the month will be subject to a 10% late fee.

* If your tuition remains unpaid by the 10th day of the month, your child's attendance will be suspended until payment is received.

* Returned Check Penalty: There is a $50 handling charge for each check returned by the bank for insufficient funds or any other reason.

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