



Office of the Sheriff
Monroe County, New York
Sheriff Todd K. Baxter
Undersheriff Corey K. Brown

INCARCERATED INDIVIDUAL PROPERTY

The Incarcerated Individual Property Area is open to the public Tuesday through Friday from 8:00 a.m. until 3:30 p.m. The money drop off window is open to the public on Friday's only from 8:00 a.m. until 3:00 p.m. Money can also be deposited at the Monroe County Jail lobby kiosk twenty-four (24) hours a day, seven (7) days a week.

All individuals intending to complete any transaction through the Incarcerated Individual Property Area must be at least 18 years of age and must present valid proof of their identity.

Proof of identification includes: any state driver's or non-driver photo ID, NYS Pistol Permit, US or foreign passport, US Military ID, Resident Alien photo ID, Social Services/Medicaid photo ID, or valid school ID with a birth certificate.

All materials received at the Individual Property Area will be screened/searched for contraband. Contraband received through property from citizens is a violation of the law and violators will be prosecuted.

The property area staff will accept the following items at the property window:

- One (1) set of trial clothing with notification of a scheduled incarcerated individual's trial start date. All clothing received through the Incarcerated Individual Property Area will be searched.
- Medication, prescription eye glasses or medical equipment that have been authorized through the jail's medical provider.
- Legal paperwork received from attorneys.

PACKAGES:

Incarcerated individuals will not be allowed to receive packages (clothing and publications) through the Incarcerated Property Area. Incoming packages must be purchased from a company whose ordinary business includes the sale and shipping of such items, excluding local retailers and third party sellers. Any host marketplaces or third party sellers (for example, Amazon, Etsy, eBay and Walmart) are not allowed.



CLOTHING

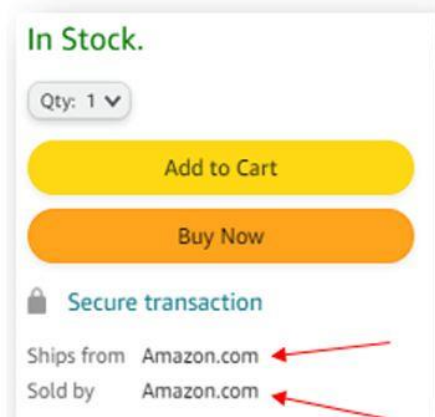
- All incarcerated individuals will be allowed:
 - Six (6) short-sleeved white t-shirts
 - One (1) gray sweatshirt
 - Six (6) pairs of underwear
 - Six (6) pairs of socks
 - Three (3) brassieres with no wire

No items with hoods, pockets, zippers, buttons, snaps, drawstrings or metal will be permitted. In addition, property may not have logos or print of any kind and must be one solid color only.

PUBLICATIONS

- All incoming printed materials must be purchased or subscribed directly from a non-local bookstore, publisher, or distributor via a website and mailed to the incarcerated individual; and must meet the following criteria:
 - Books and magazines must be soft cover and brand new. Any host marketplaces or third party sellers (for example Amazon, Etsy, eBay, and Walmart) are not allowed.
 - Amazon 3rd party sellers are not authorized. However, items shipped from and sold by Amazon are authorized. **See example provided below.**
 - Commercial shipping only.
 - Purchase cannot be sent anonymously (must include name and return address).
 - Purchase must be addressed to and include the incarcerated individual's ID#.
- The contents of all packages will be inspected for contraband.
- No publication will be accepted through the incarcerated property area.

EXAMPLE





The Monroe County Jail provides each incarcerated individual basic hygiene items. Additional hygiene, food and clothing items may be purchased from incarcerated individual commissary if the individual has sufficient funds in their commissary account. Please see "Sending Money to an Incarcerated Individual" on the Monroe County Sheriff's Office website for instructions on how to send money to an incarcerated individual.