COUNTY OF MONROE
OFFICE OF THE SHERIFF
ROCHESTER, NEW YORK

GENERAL ORDER JAIL BUREAU	DATE OF ISSUE August 10, 2026	EFFECTIVE DATE August 10, 2026	NO. 72-26
SUBJECT: GENERAL ORDER Gifts and Gratuities		DISTRIBUTION Jail Bureau Personnel	AMENDS
REFERENCE: 9 NYCRR 7019			RESCINDS

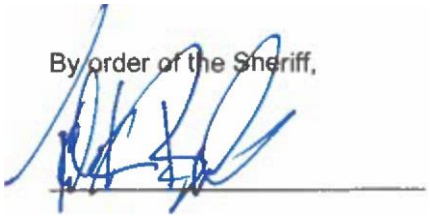
Purpose: To establish clear standards regarding gifts and gratuities to ensure that all employees conduct themselves with integrity. impartiality, and professionalism.

Polley: It is the policy of the Monroe County Sheriffs Office (MCSO) to maintain the highest standards of integrity, professionalism, and public trust. Employees will not use their position for personal benefit or allow personal relationships, gifts, or outside interests to influence or appear to influence the performance of their duties.

Gifts and Gratuities

A. Any trading or bartering with incarcerated individuals by any person associated with the operation of the Monroe County Jail is strictly prohibited. No sheriff, or superintendent or deputy in charge, or any staff person shall receive a gift of any nature whatsoever from any incarcerated individual, nor shall any person in charge, or any employee, be permitted to give anything whatsoever to an incarcerated individual, or to buy anything from or sell anything to an incarcerated individual, or to extend to any incarcerated individual any favor of diet, clothing or of any other nature not common to all. These same prohibitions apply to relatives or friends of incarcerated individuals or to any other person acting in behalf of an incarcerated individual.

B. Incentives provided to incarcerated individuals through trustee assignments or program participation (such as extra food trays, commissary items, or earned privileges like movie time} are not considered gifts or acts of favoritism under New York State Commission of Corrections Part 7019.1, as long as they are part of a formally approved facility program with supervisor approval.



Todd K. Baxter