Brisbane Consulting Group, LLC
AccuFund Anywhere
Payment Portal

How to Register for AccuFund Payment Portal

If you've received your utility statement and are ready to register for online payments, follow these steps:

1. **Go to the Payment Portal URL**

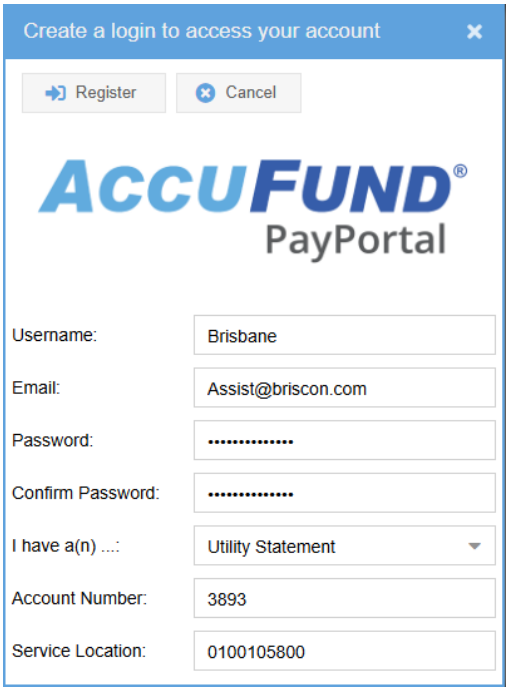
   https://wp-cambria.accugov.com/

2. **Click the "Register" Button**
   On the login page, select the **Register** button to begin creating your account.\



3. **Fill Out the Registration Form**
   In the **Create a login to access your account** window, enter the following information:

   - **Username**: Choose a username or look up your existing one.
   - **Email**: Enter your email address.
   - **Password**: Create a new password.
   - **Confirm Password**: Re-enter the password to confirm.



4. **Select Your Statement Type**
   From the **I have a(n)...** dropdown, choose **Utility Statement**.

5. **Enter Account Details from Your Statement**
   Locate your utility statement and enter the following:

   - **Account Number**: As shown on your statement.
   - **Service Location Number**: Also found on your statement.

Note: Your utility statement should clearly display both the Account Number and Service Location Number to help you complete this step.

6. **Click "Register"**
   Once all fields are filled out, click the **Register** button at the top of the window to complete your registration.

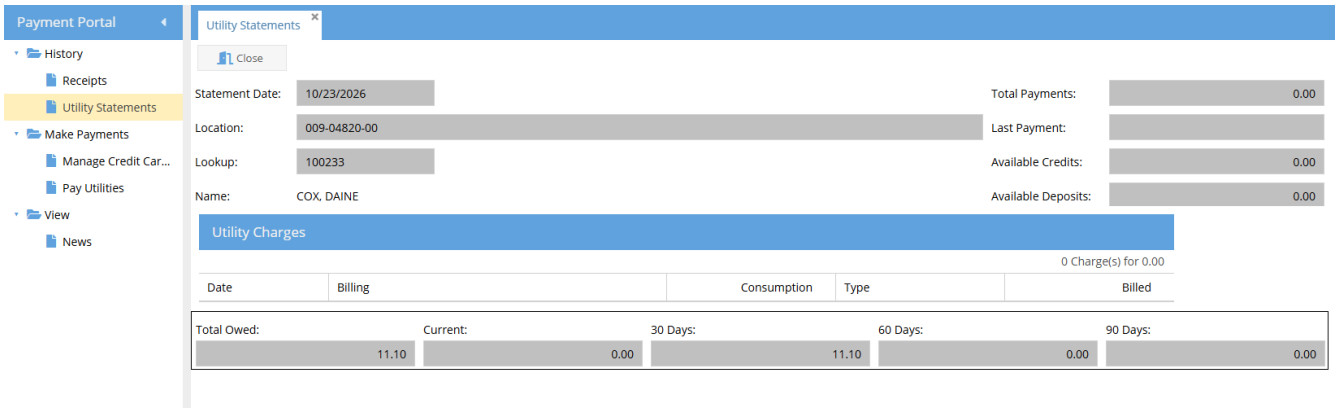
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How to View Statements and Make Payments

Once registered, you can manage your utility payments and view your statements online:

Viewing Utility Statements

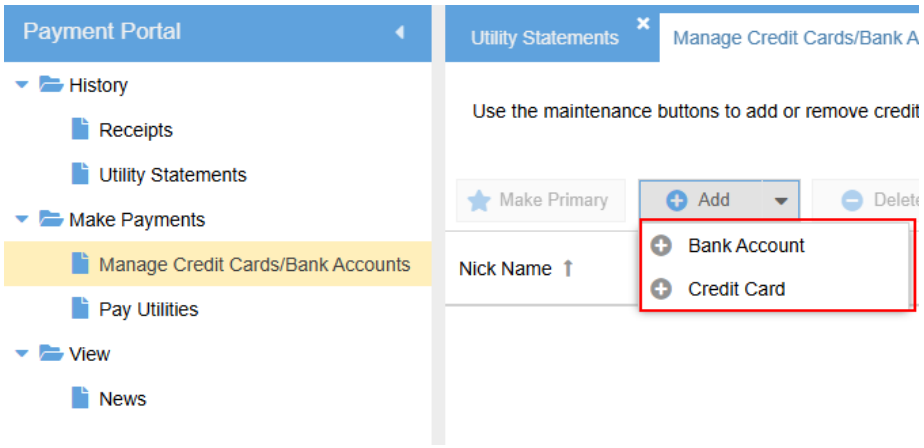
- Navigate to the **History** tab to view your past and current utility statements in an online format.



Adding a Payment Method

To make payments, you'll first need to add a credit card or bank account:

1. Go to the **Make Payments** folder.
2. Select **Manage Credit Cards/Bank Accounts**.
3. Click the **Add** dropdown and choose the payment method you'd like to add.
4. Follow the on-screen prompts to enter your payment details.
5. Once completed, your payment method will be active and visible.



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Making a Payment

1. Under the **Make Payments** folder, select **Pay Utilities**.
2. The portal will display the total amount due.
3. Follow the prompts to select your preferred payment method and complete the transaction.

